



COMMONWEALTH of VIRGINIA

*Joint Legislative Audit and Review Commission
Suite 1100, General Assembly Building, Capitol Square
Richmond, Virginia 23219*

*Philip A. Leone
Director*

(804) 786-1258

MINUTES

May 12, 2008

Attending

JLARC Members:

Delegate Kirkland Cox, Chairman; Delegate Morgan Griffith; Delegate Frank Hargrove; Senator Edward Houck; Senator Janet Howell; Delegate Johnny Joannou; Delegate Dwight Jones; Delegate Harvey Morgan; Senator Thomas K. Norment; Delegate Robert Orrock; Delegate Lacey E. Putney; Senator Walter Stosch; Mr. Walter J. Kucharski, Ex Officio.

JLARC Staff:

Phil Leone, Director; Glen Tittermary, Deputy Director; Bob Rotz, Division Chief; Hal Greer, Division Chief; Janice Baab, Aris Bearse, Trish Bishop, Jamie Bitz, Jenny Breidenbaugh, Justin Brown, Ashley Colvin, Martha Erwin, Mark Gribbin, Joan Irby, Paula Lambert, Brad Marsh, Eric Messick, Ellen Miller, Nathalie Molliet-Ribet, Stefanie Papps, Greg Rest, Kimberly Sarte, Walt Smiley, Tracey Smith, Elisabeth Thomson, Christine Wolfe.

Others:

Sara Wilson, Department of Human Resource Management; Martha Mavredes, Auditor of Public Accounts; Mary Jo Fields, Virginia Municipal League; Patrick Cushing, Division of Legislative Services; Glen Pond, Virginia Governmental Employees Association; Michael Jay, House Appropriations Committee; Rich Sliwosky, Department of General Services.

The meeting was called to order at 10:08 a.m. by Senator Norment, Chairman. The first order of business was to elect a new JLARC Chairman. Senator Norment recognized Delegate Putney who nominated Delegate Cox as the new Chairman for JLARC. Senator Norment requested a motion to elect Delegate Cox as the new Chairman. Senator Stosch made a motion, which was seconded by Senator Howell and approved unanimously by the Commission.

Phil Leone, JLARC's Director, then presented Senator Norment with a JLARC Watchdog Award in recognition of serving as the JLARC's Vice-Chairman and Chairman. Following this presentation, Delegate Cox commended Senator Norment and expressed his appreciation to the Commission for electing him as the new JLARC Chairman.

Delegate Cox then welcomed the new JLARC members: Delegate Phillip Hamilton (not present), Senator Edward Houck, Senator Janet Howell, and Delegate Harvey Morgan. Subsequently, he recognized Phil Leone who provided the Commission with an overview of the meeting agenda (Enclosure 1) and the 2008 Legislative Impact of JLARC Studies (Enclosure 2). At the conclusion of his presentation, Mr. Leone introduced Glen Tittermary who presented a summary of JLARC's FY 2009 Strategic Plan (Enclosure 3). Following Mr. Tittermary's presentation, Delegate Hargrove made a motion to approve JLARC's Strategic Plan and authorize printing. This motion was seconded by Senator Norment and approved unanimously by the Commission.

Following the motion to approve JLARC's Strategic Plan, Mr. Tittermary began the presentation of the *2008 JLARC Workplan* (Enclosure 4) by providing an overview of the projects under his supervision, which include: (1) *Review of Selected Issues in VERIS*, (2) *Review of Compensation for State Employees*, (3) *State Agency Budget Request Pilot Review*, (4) *Growth in State Spending (2008 Update)*, (5) *Virginia Retirement System (VRS) Oversight*, and (6) *Internal Service Fund Oversight*. Mr. Tittermary then turned the presentation over to Ashley Colvin, project leader of the VERIS study.

Mr. Colvin gave a brief overview of the VERIS study then turned the meeting over to Justin Brown who spoke about the Review of Compensation for State Employees study. After answering a few questions from the Commission, Mr. Brown turned the presentation over to Walt Smiley who provided an overview on the Legislative Budget Review study. Mr. Smiley addressed several questions from the Commission regarding the proposed pilot agency for the study. Delegate Cox requested that the Commission members contact him within the next two weeks if they prefer that JLARC staff use a different pilot agency for the study. Delegate Cox also noted that he will confer with the Chairman of the Senate Finance Committee about this issue.

Subsequent to the Commission's questions regarding the Legislative Budget Review study, Mr. Smiley provided a brief summary of the State Spending 2008 Update then introduced Trish Bishop who provided an overview on the staff's VRS oversight activities. Following this presentation, Ms. Bishop turned the presentation back over to Glen Tittermary who briefly described the JLARC's ongoing responsibility to perform Internal Service Fund Oversight activities.

Following Mr. Tittermary's presentation, Bob Rotz, Senior Division Chief, gave a brief overview of the projects assigned to his division: (1) *Waste Reduction*, (2) *Review of Higher Education Management Agreements*, and (3) *State Spending on Standards of Quality (SOQ) Costs (2008 Update)*. Mr. Rotz then introduced Eric Messick, who provided the Commission with an overview of the Waste Reduction study.

Mr. Messick then introduced Aris Bearse, project leader for the Higher Education Management Agreements study. After answering a few questions from the Commission, Mr. Bearse turned the presentation back over to Bob Rotz who briefly described the State spending on SOQ costs.

Mr. Rotz then introduced Hal Greer, Division Chief, who gave an overview of the projects assigned to his division: (1) *Operations, Services, and Costs of VITA*, (2) *Mitigating the Costs of Substance Abuse*, (3) *Review of Autism Spectrum Disorder Services*, (4) *Review of Mandated Health Insurance Benefits*, and (5) *Impact of eVA on Small Businesses*. Mr. Greer then introduced Ashley Colvin who provided a brief presentation of the VITA study then introduced Nathalie Molliet-Ribet, project leader of the substance abuse and autism studies. Ms. Molliet-Ribet gave a brief overview of both studies then introduced Kimberly Sarte who provided the Commission with a summary of the Mandated Health Insurance Benefits reviews for 2008.

Following Ms. Sarte's presentation, Hal Greer presented a summary of eVA study, which is currently unassigned, and answered a few questions from the Commission. At the conclusion of Mr. Greer's presentation, Delegate Cox asked if there were any additional questions of the Commission and requested a motion to approve the *2008 JLARC Workplan* (Enclosure 5) and authorize printing. Delegate Hargrove made a motion to approve the workplan, which was seconded and approved unanimously by the Commission.

Walt Kucharski gave a presentation (Enclosure 6) of the Auditor of Public Accounts *Annual Workplan and Salary Scale Adjustments* (Enclosure 7). Following Mr. Kucharski's presentation, a motion was made to approve the APA's annual workplan. This motion was seconded and approved unanimously by the Commission. Delegate Cox then requested a separate motion to approve the APA's proposed salary scales. Senator Stosch made a motion, which was seconded by Delegate Orrock and approved unanimously by the Commission.

Lastly, Phil Leone announced that the next Commission meeting is scheduled for Monday, June 9, 2008, which will include presentations on substance abuse services and the Board of Elections. Delegate Cox requested that Mr. Leone introduce all JLARC staff at the June meeting.

There being no further business, the Commission rose at 11:57 a.m.

Approved by: 
Philip A. Leone, Director

Date: May 13, 2008

Prepared by: 
Paula C. Lambert,
Senior Legislative Analyst